

ROCK, GEM 'n' BEAD SHOWS 2020 Application and Contract for Stand Space

Company Name Contact Name

Address

Postcode

Telephone No. Contact No. (if different)

Email Address Website

Please enter the type of product(s) you will be showing

Catalogue entry (80 characters max)

Date	Venue	ADDITIONAL TABLES	Stand Size	Confirmed	Waiting List	Office Use
18/19 January	THE HOP FARM Paddock Wood, Maidstone Road, Kent. TN12 6PY					
25/26 January	CHEPSTOW RACECOURSE Chepstow, Monmouth. NP16 6BE					
15/16 February	LYNDHURST COMMUNITY CENTRE Hants. SO43 7NY					
22/23 February	PAVILLIONS OF HARROWGATE Great Yorkshire Showground. HG2 8NZ					
29/1 Feb/March	KEMPTON PARK RACECOURSE Sunbury, Middlesex. TW165AQ					
7/8 March	EXETER RACECOURSE Exeter, Devon. EX6 7XS					
14/15 March	BRIGHTON RACECOURSE Freshfield Road, East Sussex. BN2 9XZ					
21/22 March	CHELTENHAM RACESCOURSE Cheltenham, Gloucestershire. GL50 4SH					
4/5 April	CHELMSFORD RACECOURSE Essex. CM3 1QP					
18/19 April	NEWARK SHOWGROUND Winthorpe, Newark, Notts. NG24 2NY					
25/26 April	NANTWICH CIVIC HALL Nantwich, Cheshire. CW5 5NH					
2/3 May	EDINBURGH ACADEMY JUNIOR SCHOOL Edinburgh. EH3 5PL					
16/17 May	BOURNMOUTH PAVILLION THEATRE Dorset. BH1 2BU					
6/7 June	KEMPTON PARK RACECOURSE Sunbury, Middlesex. TW165AQ					
13/14 June	THE HOP FARM Paddock Wood, Maidstone Road, Kent. TN12 6PY					
11/12 July	NEWCASTLE RACECOURSE High Gosforth Pk, Tyne & Wear. NE3 5HP					
25/26 July	KEMPTON PARK RACECOURSE Sunbury, Middlesex. TW165AQ					
1/2 August	BURGESS HALL St Ives, Cambridgeshire. PE27 6WU					
8/9 August	ROYAL WELSH SHOWGROUND Powys. LD2 3SY					
15/16 August	PAVILLIONS OF HARROWGATE Great Yorkshire Showground. HG2 8NZ					
5/6 September	EDINBURGH ACADEMY JUNIOR SCHOOL Edinburgh. EH3 5PL					
12/13 September	BOURNMOUTH PAVILLION THEATRE Dorset. BH1 2BU					
19/20 September	NANTWICH CIVIC HALL Nantwich, Cheshire. CW5 5NH					
26/27 September	NEWARK SHOWGROUND Winthorpe, Newark, Notts. NG24 2NY					
3/4 October	CHELMSFORD RACECOURSE Essex. CM3 1QP					
24/25 October	NEWTON ABBOT RACECOURSE Kingsteinton, Devon. TQ12 3AF					
31/1 Oct/November	KEMPTON PARK RACECOURSE Sunbury, Middlesex. TW165AQ					
7/8 November	CHELTENHAM RACESCOURSE Cheltenham, Gloucestershire. GL50 4SH					
14/15 November	BRIGHTON RACECOURSE Freshfield Road, East Sussex. BN2 9XZ					
21/22 November	BATH RACECOURSE Somerset. BA1 9BU					
28/29 November	BURGESS HALL St Ives, Cambridgeshire. PE27 6WU					



Bookings will not be accepted without a completed booking form, deposit and a copy of your public liability insurance

I enclose my deposit cheque for £150.00 (please tick) Please make cheques payable to **Rock and Gem Ltd**

I wish to pay my deposit by credit/debit card (please tick) Card No.

Valid from / Expiry date / Card Auth. No. (Last 3 digits in signature panel)

Issue No. (if applicable) Name on card (PLEASE PRINT).....

Shows will be invoiced in full around 6 weeks prior to the event. Your deposit will roll on to the last show booked.

Before signing please read all the notes and conditions overleaf ~ I am signing to say I have read and understood the notes and conditions overleaf and agree to abide by them.

Signed (Exhibitor)..... Date.....

Signed (on behalf of Rock and Gem Ltd)..... Date.....

Please ensure you have included your deposit cheque, **both** copies of this form and a copy of your public liability insurance, and send to **ROCK and GEM LTD, 27 COMMON HILL, STEEPLE ASHTON, WILTSHIRE BA14 6EE** The bottom copy will be returned to you as confirmation

CANCELLATION CONDITIONS
Cancellation 6 weeks or more before the event, full loss of deposit. Cancellation within 6 weeks of the event, full payment will be due plus full loss of deposit.



Rock and Gem Ltd

2020 Guidelines and Conditions for Exhibiting

1. STANDARD OF GOODS

Rock, Gem 'n' Bead shows are intended for the exhibition & sale of natural stone goods and associated products – there will also be a section at most venues where any kind of beads will be allowed provided these are all stated on the booking form. No goods other than those described on the application form may be exhibited without the prior approval of the organisers, and the organisers shall have the discretion to require the removal of any item not so approved. All Goods must be priced in pounds sterling inclusive of VAT. To comply with Trading Standards, gold and silver jewellery must be hallmarked and the correct sign displayed clearly on your stand. Signs can be purchased from the Assay Office.

2. BREACHES OR UNPROFESSIONAL CONDUCT

The organisers shall have the discretion to refuse an application without being required to give any explanation, and may ask any exhibitor in breach of any of the above conditions, or who behaves, in the opinion of the organisers, to the detriment of the public, other exhibitors or the organisers, to leave the venue forthwith without the stand rental being refunded.

3. PRICING

Exhibitors are reminded that the Rock, Gem 'n' Bead Shows are RETAIL and that all goods must be priced at retail prices, inclusive of VAT where appropriate. An item may be separately priced, may have a colour coded sticker with a clearly displayed price chart, may be identified as eg 'A' grade quartz point' provided that there is a clearly displayed price for them (eg '£120 per kilo'), may be in a separate box with a clear price eg 'everything in the box £5 each' or '£3 per gram' etc. If a customer has to ask the price, other than when you have to weigh something, then it is not adequately ticketed. Trading Standards can confiscate immediately any item not complying with these rules.

4. HALF PRICE SALES

We are seeing an increased use of 'Half marked price', '50% off' etc on some stands. Trading Standards have advised that the goods in question must have been on sale at the higher price for a consecutive period of 28 days in the preceding 6 months – this will be difficult to prove and again may result in goods being confiscated. In any event we do not expect to see more than 10% of your display space dedicated to sale items.

5. WHOLESALERS

You are reminded that wholesale prices are for genuine wholesale customers and your retail price must be a true reflection of the wholesale price. The organisers do not expect to see something priced at retail at £180 and to be told that the wholesale price is £120 plus VAT. Wholesalers may not display items at a price with a sign saying 'no trade price on this item'. The giving of large 'discounts for cash' to retail customers will be viewed the same way, as will the giving of substantial discounts for a relatively low spend.

6. SAFETY

Hazardous/radioactive minerals or specimens which are on display at the show must be clearly labelled and kept out of the reach of children.

7. ELECTRICITY

Electricity consumption is free of charge. In the interests of safety should the power supply system become overloaded it shall be within the organisers' discretion to request any exhibitor to disconnect lights or any other electrical appliances. Because of power problems at some venues we are restricting electricity usage to 600 watts per 6ft stand. **Please ensure that all your electrical equipment is P.A.T. Tested and have certificates available for inspection. Fans and heaters will only be permitted within the 600 watt guideline and that we retain the right to ask exhibitors not to use them for whatever reason. Please note that kettles are no longer allowed.**

8. DEPOSITS AND PAYMENTS

A deposit of £150.00 must be sent with every booking contract prior to 31st December 2019 – any booking contract received after 31st December 2019 will require £150 deposit and payment for the 1st show in 2020. This is a rolling deposit system where only one deposit is required, and which covers all shows booked in one year. Upon confirmation the deposit becomes non-refundable. Each show will be invoiced in full around six weeks before the show; the deposit will be deducted from the value of the invoice for the last show booked.

The early payment discount of £12 inc. VAT per table is an incentive to pay 4 weeks before the show and cannot be taken under any other circumstances.

9. STANDS

Space booked is for your entire display & access to your stand. Please do not encroach on your neighbours area or gangways. Please make sure you book sufficient space for your requirements, as extra space will not be available on the day of the event. Applications for stands in specific positions will be considered and if possible we will try to accommodate you, but no such request should be deemed as being binding on the organiser. The subletting of stands is not permissible.

10. SETTING UP AND BREAKDOWN

As there is ample time for setting up, exhibitors are required to complete the dressing of their stand by 9.45am each day. **DO NOT BREAKDOWN YOUR STAND BEFORE ADVERTISED CLOSING TIME.** Make sure all gangways and accesses are kept clear, stow away all boxes and packaging out of sight.

11. PRESENTATION OF DISPLAY

We are continually striving to raise the presentation of the shows, and therefore we require you to cover your table(s) with a cloth touching the floor at the front and two sides. We would also recommend you illuminate your display.

12. SECURITY & PUBLIC LIABILITY

Rock and Gem Ltd cannot be held responsible for damage or loss of stock' however caused. Stands may be left erected overnight, but this in no way implies responsibility on the part of the organisers for loss or damage. Rock and Gem Ltd carry public liability insurance of £5,000,000. All exhibitors must carry their own public liability insurance.

13. CANCELLATIONS

All cancellations must be made in writing and sent to Rock and Gem Ltd, 27 Common Hill, Steeple Ashton, Wiltshire BA14 6EE. We will accept e-mail cancellations at rockngemshows@gmail.com

- a) In the event of the cancellation of any show booking at any period following confirmation, the deposit fee of £150.00 is forfeited and another £150.00 must be paid to secure all further bookings.
- b) In the event of the cancellation of any show bookings within the six week period prior to that of the show you will be liable for the full cost of the stand booked unless your stand is re-let at the organisers discretion, a new deposit of £150.00 will be required to secure all further bookings.
- c) The organisers shall not be liable to any exhibitor in the event of the show being disrupted due to bad weather, major accident, civil unrest or any other cause beyond the organisers' control.